

Classical Education Network (CEN)

MINUTES for Special Meeting of the Board of Directors

May 30, 2023, 4:00 p.m.

Via Microsoft Teams



Optima Classical Academy at Estero, Lee (MSID: TBD)

Optima Classical Academy, virtual, Collier (MSID: 9040)

	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Mr. Christopher Hudson	Board Chair	✓			
2	Dr. Laura Pate	Director	✓			
3	Ms. Yvonne Caldwell	Board Secretary	✓			
4	Mr. Glen Gilzean	Director		✓		
5	Ms. Cary Mitchell	Director	✓			
6	Mr. Donald Burgess	Director	✓			

School Personnel in Attendance:	Optima Staff/Guests in Attendance:
Mrs. Erika Donalds, Executive Director	Ms. Melissa Gross-Arnold, Esq. Arnold Law Firm
	Mrs. Susan Turner, OptimaEd Director of Governance & Compliance

1. Call to Order by Mr. Hudson at 4:00 P.M.
2. Attendance taken.
3. Agenda Adoption
4. Public Comment – None
5. Review of authorizer unique correspondence (written notice from School District, Lee and Collier) – None
6. OptimaEd Report- Mrs. Turner noted the recently released rendering of the Gladiolus campus and pending documents to review for that school.
7. New Board Member – Mr. Donald Burgess. Motion to appoint Donald Burgess to the Classical Education Network board by Laura Pate, second Yvonne Caldwell. Vote- unanimous.
8. Ratification of 23-24 Academic Calendar. Motion to approve the 23-24 Academic Calendar with change made by Yvonne Caldwell, seconded by Laura Pate. Vote- unanimous.
9. New Business

- a. 23-24 Annual Budget Optima Classical Academy 9040. Motion to approve the 23-24 Annual Budget, Salary Supplement List, and Performance Salary Schedule for Optima Classical Academy made by Laura Pate, seconded by Yvonne Caldwell. Vote- unanimous.
 - i. 23-24 Salary Supplement List Optima Classical Academy
 - ii. 23-24 Performance Salary Schedule Optima Classical Academy

Melissa Gross-Arnold, Esq. from the Arnold Law Firm provided an update on the formation of LLCs, deriving their non-profit status from the Classical Education Network, as well as planned tax-exempt bond financing for the Gladiolus school construction.

- b. CEN Gladiolus LLC – operating agreement and articles. Motion to approve by Yvonne Caldwell, seconded Laura Pate. Vote- unanimous.
- c. CEN Estero LLC – operating agreement and articles. Motion to approve by Yvonne Caldwell, seconded by Laura Pate. Vote- unanimous.
- d. Summit Construction Contract Stipulated Sum – CEN Gladiolus LLC. Motion to approve made by Yvonne Caldwell, seconded by Donald Burgess. Vote- unanimous.
- e. CEN LLC Gladiolus LLC Reimbursement Resolution. Motion to approve made by Yvonne Caldwell, seconded by Donalds Burgess. Vote- unanimous.
- f. Chris Hudson- Requested the board’s consideration of a vice-chair and treasurer to assist in duties. Will be added to next meeting agenda.

10. Board Comments - none

11. Adjournment – 4:25 P.M.