

Classical Education Network (CEN)

MINUTES for Special Meeting of the Board of Directors
September 18, 2023, 2:30 P.M.

Via Microsoft Teams

Optima Classical Academy at Gladiolus, Lee (MSID: TBD)

Optima Classical Academy at Estero, Lee (MSID: TBD)

Optima Classical Academy, virtual, Collier (MSID: 9040)



	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Mr. Christopher Hudson	Board Chair	✓			
2	Ms. Yvonne Caldwell	Director	✓			
3	Mr. Glen Gilzean	Director		✓		
4	Ms. Cary Mitchell	Director	✓			
5	Mr. Donald Burgess	Director		✓		

School Personnel in Attendance:	Optima Staff/Guests in Attendance:
	Mrs. Erika Donalds, Executive Director
	Mrs. Susan Turner, OptimaEd Director of Governance & Compliance
	Mr. Braxton Padgett, Esq., The Arnold Law Firm
	Mr. Albert Cardenas, Director of Operations

1. Call to Order by Mr. Hudson at 11:00 A.M.
2. Attendance taken.
3. Agenda Adoption
4. Public Comment – None
5. Motion to approve 7/11/23 board meeting minutes made by Yvonne Caldwell, seconded by Cary Mitchell, vote- unanimous.
6. Susan Turner provided an update on Optima Classical Academy’s 22-23 annual audit, which was completed, and the pending Charter School Program grants for Optima Classical Academy and Optima Classical Academy Gladiolus.
7. Review of authorizer communication – none.
8. New Business- Mr. Braxton Padgett reviewed the following items a. through h. and related documents and answered questions from the board.

- a. Election of Officers
 1. Christopher Hudson, Chairman
 2. Cary Mitchell, Secretary
 3. Motion to approve as presented made by Yvonne Caldwell, seconded by Cary Mitchell, vote- unanimous.
- b. Resolution Regarding New and Existing Bank Accounts
- c. Amendment to Articles of Incorporation
- d. Optima Classical Academy at Gladiolus Approving Resolution
- e. Amended and Restated Lease and Security Agreement between CEN Gladiolus LLC and Classical Education Network Inc., dba Optima Classical Academy at Gladiolus
- f. Amended and Restated Design-Build Agreement t for Optima Classical Academy at Gladiolus, revised
- g. Master Services Agreement, Optima Management Services and Optima Classical Academy at Gladiolus
 1. Motion to approve the Master Services Agreement as presented, subject to final review by attorney, made by Yvonne Caldwell, seconded by Cary Mitchell, vote- unanimous.
- h. Post-Issuance Compliance Procedures
- i. 2022-2023 Annual Audit, OCA 9040- motion to approve as presented made by Yvonne Caldwell, seconded by Cary Mitchell, vote- unanimous.
- j. Charter School Program (CSP) Grants: Optima Classical Academy at Gladiolus (formerly Palms Classical Academy) CSP ID: 2023-020, and CSP Grant, Optima Classical Academy 9040, CSP ID: 2023-026. Motion to approve participation in the grants made by Yvonne Caldwell, seconded by Cary Mitchell, vote- unanimous.

Motion to approve new business items 9b,9c,9d,9e,9f, and 9h made by Yvonne Caldwell, seconded by Cary Mitchell, vote- unanimous.

9. Board Comments - none

10. Adjournment – 11:45 A.M.