

Classical Education Network (CEN)

MINUTES for Meeting of the Board of Directors

December 5, 2023, 2:30 P.M. ET

Via Microsoft Teams

Optima Classical Academy at Gladiolus, Lee (MSID: 4012)

Optima Classical Academy at Estero, Lee (MSID: TBD)

Optima Classical Academy, virtual, Collier (MSID: 9040)



	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Mr. Christopher Hudson	Board Chair	✓			
3	Mr. Glen Gilzean	Director		✓		
4	Ms. Cary Mitchell	Director	✓			
5	Mr. Donald Burgess	Director	✓			

School Personnel in Attendance:	Optima Staff/Guests in Attendance:
Mrs. Kim Abel, Dean of Academics	Mrs. Erika Donalds, Executive Director
Ms. Fallon McLaughlin, Sr. Operations Manager	Mrs. Susan Turner, OptimaEd Director of Governance & Compliance
	Mr. Albert Cardenas, Director of Customer Success
	Mr. Dean Mosley, Esq.
	Dr. Craig Washington

1. Call to Order by Mr. Hudson at 2:30 P.M.
2. Attendance taken.
3. Agenda Adoption – all voting items (11 and 12) moved to beginning of agenda.
4. Public Comment – None
5. Motion to approve 10/10/23 and 10/27/23 minutes made by Don Burgess, seconded by Cary Mitchell, vote- unanimous.
6. Chairman’s Report - none
7. Head of School’s Report – Mrs. Abel reported on Optima Classical Academy faculty and staff survey feedback, and related programs which were developed in response to the surveys.
8. OptimaEd’s Report – Mrs. Donalds shared Gladiolus accomplishments and construction timeline.
9. Review of authorizer communication – none
10. Financial Review, July – October 2023, motion to accept financials as presented made by Don Burgess, seconded by Cary Mitchell, vote- unanimous.

11. Policy Updates- motion to approve policies as presented made by Don Burgess, seconded by Cary Mitchell, vote- unanimous.
 - a. 2100
 - b. 2800
 - c. 3800
 - d. 5700
12. New Business
 - a. Board Candidates. Mrs. Donalds introduced Mr. Mosley and Dr. Washington and thanked them for their interest in serving the students, and welcomed their expertise to support the schools. Motion to add Mr. Dean Mosley and Dr. Craig Washington to the Classical Education Network governing board made by Don Burgess, seconded by Cary Mitchell, vote- unanimous.
 - b. RFP OCAG-001, Office and Classroom Furniture, Optima Classical Academy Gladiolus, 4012- motion to approve as presented made by Don Burgess, seconded by Cary Mitchell, vote- unanimous.
13. Board Comments - none
14. Adjournment – Meeting adjourned at 2:53 P.M.